

DIDDY DRIBBLERS RISK ASSESSMENT (COVID-19)



PART A. ASSESSMENT DETAILS:

Area/task/activity: Diddy Dribblers

Location of activity: Community halls, school halls, church halls, village halls, leisure centres

Company Name & Address:	PRO SPORT COACHING LTD, Britannia House, The Sidings, Whalley, BB7 9SE	Name of Person(s) undertaking Assessment:	Adam Lakeland
		Signature(s):	<i>Adam Lakeland</i>
Line Manager (Name/Title):	Mr Adam Lakeland	Date of Assessment:	16/09/2020
Signature:	<i>Adam Lakeland</i>	Step 5 Planned Review Date:	4 months from the above date (if applicable)

PART B. HAZARD IDENTIFICATION, CONTROL MEASURES AND ACTION PLAN:

Step 1 - Identify significant hazards	Step 2 - Identify who might be harmed and how		Step 3 - Identify precautionary measures already in place
List of significant hazards (something with the potential to cause harm)	Who might be harmed?	Type of harm	Existing controls <i>(Actions already taken to control the risk - Include procedure for the task/activity where these are specified)</i>
Delivery and Activities	Participants, Diddy Dribblers staff and parent/carers	Medium/High	<ul style="list-style-type: none"> • Activities should be distanced and non-contact. • Staff consider this in their delivery, using more 'individual' activities, including games and activities that require minimal equipment. • Limited to 15 participants and one parent/carer per participant to stay in line with social distancing guidelines. •
Protective measures	Participants, Diddy Dribblers staff and parent/carers	Medium/High	<ul style="list-style-type: none"> • Staff to sterilise/wash hands before the session and again before leaving. • Staff to wash hands on regular intervals if in setting for multiple hours. • All participants and parent/carers to arrive no more than 5 minutes prior to the session starting. • Children to wash hands on regular intervals if in setting for multiple hours. • Parent/carers to wear masks indoors at all times (unless exempt). • Hand sanitiser available for parent/carers use (parent/carers to bring own if unwilling to use provided sanitiser). • All participants and parent/carers to leave as soon as possible after the session has finished.

Social distancing	Participants, Diddy Dribblers staff and parent/carers	Medium/High	<ul style="list-style-type: none"> Adapt activities so there is limited/no contact between children Parents/carers to stay 1 metre-plus apart.
Equipment	Participants, Diddy Dribblers staff and parent/carers	Medium/High	<ul style="list-style-type: none"> Staff will provide equipment, which will be fully sterilised before and after each session. Staff to wipe down all equipment and surfaces at the end of sessions. Children to be provided with individual equipment, where possible.
Team member living with a vulnerable person(s)	Diddy Dribblers staff & family members	Low	<ul style="list-style-type: none"> Diddy Dribblers team members to complete health questionnaire and update one of the Directors if anything changes Diddy Dribblers team members to social distance from vulnerable family members within the home as much as practically possible.
Team member develops symptoms of COVID-19	Participants, Diddy Dribblers staff	Medium	<ul style="list-style-type: none"> Team members have received clear communications from Diddy Dribblers informing them of current government guidance and the actions to take should anyone display symptoms of COVID-19 Any staff member showing symptoms will need to go home immediately That person MUST then to be tested for COVID-19 at the earliest opportunity. Negative test results can return to work when they are feeling better. If the test is positive, then Government guidance should be followed. An alternative member of staff will deliver the sessions in the interim. If a team member is unable to attend work as a result of non COVID-19 related illness, Diddy Dribblers has backup coaches available to cover in most instances. Company Directors to monitor the wellbeing of all team members during the pandemic, in particular higher risk staff from BAME background.
Team members personal hygiene and clothing	Diddy Dribblers staff	Low	<ul style="list-style-type: none"> Team members to follow strict personal hygiene regime, in particular frequent hand washing and sanitising Team members to shower/bath once they return home from sessions Team members to go straight home after work before meeting others Team members attend work in their full company uniform Uniform to be washed immediately upon return home from work Team members wear fully laundered uniform each day
Team members travelling to and from work	Diddy Dribblers staff	Medium	<ul style="list-style-type: none"> Team members will ideally drive themselves to work and park in the car park. If they cannot drive, team members are advised to walk, run or cycle and avoid the use of public transport where possible Team members who need to use public transport, should avoid any unnecessary contact with the public during travel and adhere to 2 metre social distancing wherever possible Team members should plan their journey prior to leaving and leave plenty of time to travel to work Team members arrive at work, wash their hands and prepare for the start of each day Team members provided with hand sanitiser, as well as masks and gloves if needed for their commute into work Gloves and masks to be worn if travelling with a staff member from a different household or if using public transport

Dealing with First Aid	Diddy Dribblers Staff	Medium	<ul style="list-style-type: none">• Team members are all qualified First Aiders and some are Paediatric First Aid trained• Should a Diddy Dribblers team member administer first aid, then a face mask and gloves are available for them to wear whilst administering first aid, which should be disposed of after use• Team members will log the first aid electronically with Diddy Dribblers.
-------------------------------	-----------------------	--------	--